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4 BILL NO. G-84-10-34 (as amended)

5 GENERAL ORDINANCE NO. G- 37-84

6 AN ORDINANCE providing for Inter-Departmental
7 reporting regarding the enforcement of Municipal
8 Ordinances and Regulations

9 WHEREAS, it is imperative that the rules, regulations
10 and ordinances of this City should be promptly and uniformly
11 enforced; and,

12 WHEREAS, enforcement employees of the various
13 departments of municipal government in their pursuit of the
14 concerns of the department for which they are employed from
15 time to time observe conduct or violations of municipal rules
16 and regulations and ordinances of this City that might be of
17 particular concern to another department of the City; and

18 WHEREAS, there is no formalized method of inter-
19 departmental communication relating to the enforcement of
20 said rules, regulations and ordinances.

21 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON
22 COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

23 SECTION 1. That when an enforcement employee or a
24 representative of a department or agency of the City of Fort
25 Wayne is called upon to observe or review a possible violation
26 of, or further the enforcement or application of a municipal
27 ordinance, rule or regulation of particular concern to that
28 particular agency or department, but has reason to believe
29 that there may exist a matter of concern to another department
30 or agency of municipal government, upon completion of the
31 function relating to his or her agency or department, that
32 employee shall have an affirmative duty to alert said other
agencies or departments of matters of possible concern to them.

SECTION 2. That the enforcement representative or employee shall be required to complete an Inter-Departmental Reporting Notice form, which form shall be developed by the Office of the Citizen's Advocate, advising other agencies or departments of matters of possible concern to them.

SECTION 3. That employees and representatives of the following departments of municipal government shall be subject to the requirements of this ordinance:

- A. Board of Health
- B. S.H.E.D.
- C. Zoning Enforcement
- D. Board of Works
- E. Humane Shelter
- F. Park Department
- G. Citizen's Advocate

SECTION 4. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

INTER-DEPARTMENTAL NOTICE REGARDING ENFORCEMENT OF MUNICIPAL ORDINANCES
AND REGULATIONS

Please complete this form whenever you detect a matter of possible concern to a department of the City other than the one that your department has investigated. Send this form to the Citizen's Advocate Office who will determine the appropriate department and direct the request. Also please send a copy of this form to the City Attorney's Office. A copy of this form will remain on file in the Citizen's Advocate Office until a response has been secured from the responsible department.

Exact location of the problem: _____

Problem described briefly: _____

Did a citizen bring this to your attention? YES _____ NO _____

If the citizen would like notice of follow-up action, please fill in the following:

NAME _____

ADDRESS _____

ZIP CODE _____

PHONE # _____

COUNCIL DISTRICT _____

Submitted by _____

Department _____

Phone # _____

Date _____

1
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4 BILL NO. G-84-10-34

5 GENERAL ORDINANCE NO. G-

6 AN ORDINANCE providing for the
7 Inter-Departmental enforcement
8 of Municipal Ordinances and
9 Regulations

10 WHEREAS, it is imperative that the rules, regulations
11 and ordinances of this City should be promptly and uniformly
12 enforced; and,

13 WHEREAS, enforcement employees of the various
14 departments of municipal government in their pursuit of the
15 concerns of the department for which they are employed from
16 time to time observe conduct or violations of municipal rules
17 and regulations and ordinances of this City that are of
18 particular concern to another department of the City; and

19 WHEREAS, there is no formalized method of inter-
20 departmental communication relating to the enforcement of
21 said rules, regulations and ordinances.

22 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON
23 COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

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29 particular agency or department, but has reason to believe
30 that there exists a matter of concern to another department
31 or agency of municipal government, upon completion of the
32 function relating to his or her agency or department, that
33 employee shall have an affirmative duty to alert said other
34 agencies or departments of matters of concern to them.
35

SECTION 2. That the enforcement representative or employee shall be required to complete an Inter-Departmental Enforcement Notice form, which form shall be developed by the Office of the Citizen's Advocate, advising other agencies or departments of matters or violations of concern to them.

SECTION 3. That employees and representatives of all departments of municipal government shall be subject to the requirements of this ordinance, including but not limited to:

- A. Board of Health
- B. S.H.E.D.
- C. Zoning Enforcement
- D. Board of Works
- E. Police Department
- F. Humane Shelter
- G. Park Department
- H. Fire Department
- I. Citizen's Advocate

SECTION 4. That this ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

James Miller
Janet H. Bradbury
Councilmember

Approved as to form legality

Stanley A. Levine
Stanley A. Levine, Council Attorney

INTER-DEPARTMENTAL ENFORCEMENT NOTICE

Please complete this form whenever you detect a possible violation other than the one that your department has investigated. Send this form to the Citizen's Advocate Office who will determine the appropriate department and direct the request. A copy of this form will remain on file in the Citizen's Advocate Office until a response has been secured from the responsible department.

Exact location of the problem: _____

Problem described briefly: _____

Did a citizen bring this to your attention? Yes _____ No _____

If the citizen would like notice of follow-up action, please fill in the following:

Name _____

Address _____

Zip Code _____

Phone # _____

Council District _____

Submitted by

Department

Phone #

Date

Read the first time in full and on motion by Bradbury, seconded by Quadd, and duly adopted, read the second time by title and referred to the Committee Legislation (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock _____ .M., E.S.

DATE: 10-23-84

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Stier, seconded by Salinas, and duly adopted, placed on its passage. PASSED ~~(LOST)~~ by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____	_____
<u>BRADBURY</u>	<u>✓</u>	_____	_____	_____	_____
<u>BURNS</u>	<u>✓</u>	_____	_____	_____	_____
<u>EISBART</u>	<u>✓</u>	_____	_____	_____	_____
<u>GiaQUINTA</u>	<u>✓</u>	_____	_____	_____	_____
<u>HENRY</u>	<u>✓</u>	_____	_____	_____	_____
<u>REDD</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT</u>	<u>✓</u>	_____	_____	_____	_____
<u>STIER</u>	<u>✓</u>	_____	_____	_____	_____
<u>TALARICO</u>	<u>✓</u>	_____	_____	_____	_____

DATE: 12-11-84

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (~~ANNEXATION~~) (~~APPROPRIATION~~) (GENERAL) (~~SPECIAL~~) (~~ZONING MAP~~) ORDINANCE (RESOLUTION) NO. 9-37-84 on the 11th day of December, 19 84,

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Ray A. E. ...
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 12th day of December, 19 84, at the hour of 11:30 o'clock A.M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 12 day of December, 19 84, at the hour of 2:00 o'clock P..M., E.S.T.

Win Moses, Jr.
WIN MOSES, JR., MAYOR

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4 BILL NO. G-84-10-

5 GENERAL ORDINANCE NO. G-

6 AN ORDINANCE providing for the
7 Inter-Departmental enforcement
8 of Municipal Ordinances and
9 Regulations

10 WHEREAS, it is ^{IMPERATIVE} ~~desirable~~ that the rules, regulations
11 and ordinances of this city should be promptly and uniformly
12 enforced; and,

13 WHEREAS, enforcement employees of the various
14 departments of municipal government in their pursuit of the
15 concerns of the department for which they are employed from
16 time to time observe conduct or violations of municipal rules
17 and regulations and ordinances of this city that are of
18 particular concern to another department of the city; and

19 WHEREAS, there is no formalized method of inter-
20 departmental communication relating to the enforcement of
21 said rules, regulations and ordinances.

22 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON
23 COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

24 SECTION 1. That when an enforcement employee or a
25 representative of a department or agency of the City of Fort
26 Wayne is called upon to observe or review a possible violation
27 of, or further the enforcement or application of a municipal
28 ordinance, rule or regulation of particular concern to that
29 particular agency or department, but has reason to believe
30 that there exists a matter of concern to another department
31 or agency of municipal government, upon completion of the
32 function relating to his or her agency or department, that
33 employee shall have an affirmative duty to alert said other
34 agencies or departments of matters of concern to them.
35

10/15/84

SECTION 2. That the enforcement representative or employee shall be required to complete an Inter-Departmental Enforcement Notice form, which form shall be developed by the Office of the Citizen's Advocate, advising other agencies or departments of matters or violations of concern to them.

SECTION 3. That employees and representatives of all departments of municipal government shall be subject to the requirements of this ordinance, including but not limited to:

- A. Board of Health *F. HUMANE SHELTER*
- B. S.H.E.D. *G. PARK DEPARTMENT*
- C. Zoning Enforcement *H. FIRE DEPARTMENT*
- D. Board of Works *I. CITIZENS ADVOCATE*
- E. Police Department
- F. ~~Citizen's Advocate~~

SECTION 4. That this ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

Approved as to form and legality

Stanley A. Levine, Council Attorney

NATKA
~~RESERVED~~ SAC

ORD. NO. 87

9/24/84 - Copy to Shen

~~TO~~
~~OUT~~
~~DATE~~
Rough
Draft

BILL NO, ETC.

COPY

AN ORDINANCE PROVIDING FOR
THE INTER-DEPARTMENTAL ENFORCEMENT
OF MUNICIPAL ~~AND~~ ORDINANCES AND
REGULATIONS

WHEREAS, IT IS DESIRABLE THAT THE RULES,
REGULATIONS AND ORDINANCES ^{OF THIS CITY} ~~SHOULD~~ SHOULD BE
PROMPTLY AND UNIFORMLY ENFORCED; AND,

WHEREAS, ^{enforcement} employees of the various departments
of ~~municipal~~ municipal government, in ~~the~~ their
pursuit of the concerns of the department
for which they are employed ~~at~~ from time to
time observe ^{regulations} conduct or violations of municipal
rules and ordinances of this city that are
of particular concern to another department
of the City; and

WHEREAS, there is no formalized method of inter-
departmental ~~enforcement or~~ communication relating
to the enforcement of said rules, regulations and
ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE
COMMON COUNCIL OF THE CITY OF F.W.T.

Section 1. That when an ^{enforcement} employee or a representative of
a department or agency of the City of Fort
Wayne is called upon to observe or review
a possible violation of, or ~~or~~ further the enforcement
or application of a municipal ordinance, rule or
regulation of particular concern to that
particular agency or department, but has reasons to

believe that there exists a matter of concern to another department or agency of municipal government, upon completion of ~~the~~ ^{the} ~~of the~~ function relating to his or her agency or ~~em~~ department, that employee shall have an affirmative duty to ~~say~~ ^{alert} said other agencies or departments of matters of concern to them.

2. That the ^{enforcement} representative or employee shall be required to complete an Inter-Departmental Enforcement Notice form, which form shall be developed by the ~~citizen~~ office of the Citizen's Advocate, advising other ~~interested~~ agencies or departments of matters or violations of concern to them.

3. That ^{employees and representatives} all departments of municipal government shall be subject to the requirements of this ordinance, including but not limited to:

- A. B.D. OF HEALTH
- B. S.H.E.D.
- C. ZONING ENFORCEMENT
- D. B.D. OF WORKS
- E. POLICE DEPARTMENT
- F. ~~TO~~ CITIZEN'S ADVOCATE

4. That this ordinance shall be, etc.

*Held for
next week
12/11/84*

BILL NO. G-84-10-34

REPORT OF THE COMMITTEE ON REGULATIONS

WE, YOUR COMMITTEE ON REGULATIONS TO WHOM WAS REFERRED AN
ORDINANCE providing for the Inter-Departmental enforcement of
Municipal Ordinances and Regulations

HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT
BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE P PASS.

JANET G. BRADBURY, CHAIRWOMAN

SAMUEL J. TALARICO, VICE CHAIRMAN

CHARLES B. REDD

MARK E. GIAQUINTA

JAMES S. STIER

Janet G. Bradbury

Samuel J. Talarico

Charles B. Redd

James S. Stier

CONCURRED IN

12-11-84
SANDRA E. KENNEDY, CITY CLERK